

Ewelme C.E (A) Primary School

Admissions Policy

Academic Year 2012 / 2013

Agreed:

Signed:

Chair of Governors

Signed:

Headteacher

Review Cycle	Annual	
Date of Review		New Policy Yes / No (delete)
Date of Review		New Policy Yes / No (delete)
Date of Review		New Policy Yes / No (delete)
Date of Review		New Policy Yes / No (delete)
Date of Review		New Policy Yes / No (delete)
Date of Review		New Policy Yes / No (delete)

Policy for Admissions for children entering in 2012 / 2013

Admission to Ewelme C.E. (A) Primary school for the academic year 2012 / 2013 is made in accordance with the co-ordinated admissions scheme for Oxfordshire. It is intended that the admissions policy should comply with all relevant legislation. Ewelme School will conform to the timetable set out in the co-ordinated scheme for admissions both for the admission process and the dates for each stage. The national closing date for receipt of applications is 15th January. Parents who wish to enrol their children at Ewelme School are welcome to visit the school by appointment to look around. Where applications are made by parents relying on faith criterion, (criteria 4 and 5) the supplementary form should be completed and returned directly to the school no later than the closing date for applications.

Decisions on which children are to be offered a place will be made by the Admissions Committee of the school and are based on the School Admissions Code 2010. Offers of places will be made, on behalf of the Governors, by the Local Authority.

In Year applications and late applications for places at Ewelme C.E (A) Primary School must be made through the Local Authority. Places will be offered where there are spaces available, if there are more applications than places available, the over-subscription criteria (1-7) will be applied to determine which child or children will be offered places.

The Governors will accord with the Local Authority's revised 2010/11 In Year Admissions Scheme for Oxfordshire. The Governors will accord with the LA's Fair Access Protocol.

Children are offered a full-time place at Ewelme School in the September preceding their fifth birthday. Parents may request that their child attends part-time until s/he reaches compulsory school age (the term after his/her fifth birthday). If parents wish to do so, they should discuss arrangements with the Headteacher.

Parents of 'autumn born' children (i.e. children born between 1 September and 31 December) have the right to defer a place until the next following January provided they do so in writing to the school. The place remains reserved for the child.

Parents of 'Spring born' children (i.e. children with birthdays between 1 January and 31 March) have the right to defer a place until April provided they do so in writing to the school. The place remains reserved for the child

Parents of 'summer born' children (i.e. children with birthdays between 1 April and 31 August) may not defer their child's place. They may however decide not to start their child at school until the September following the child's fifth birthday but in these circumstances they must reapply for a year 1 place if there is one available.

All pupils are invited to attend three half-day sessions at school during the term before they are due to start. For the year 2012 / 2013 we will be admitting **twelve** children (**12**) into the Foundation Stage year group.

Children with a statement of special educational need, naming Ewelme School will always be admitted to the school.

In the event of there being a greater demand for admission than there are available places, the Admissions panel of the Governing body will award places in accordance with the following criteria;

1). Looked after Children.

2). A child who lives (*1) within the boundaries of Ewelme [The boundaries of Ewelme were defined by the Governors in February 2007 and are available for inspection in the school office; a copy may also be obtained by post on request].

In the event of over-subscription in this category, places will be allocated to those living nearest to the school. This is calculated by reference to the nearest designated public route as defined on the Directorate for Children, Young People & Families' Geographic Information system.

3). A child who will have siblings (*2) attending the School at the time that he/she actually starts school – preference being given to those children whose brothers and sisters already at school are closest to them in age.

In the event of over-subscription in this category, places will be allocated to those living nearest to the school. This is calculated by reference to the nearest designated public route as defined on the Directorate for Children, Young People and Families' Geographic Information system. (i.e. Children are ranked according to the difference in age between them and their sibling and then distance used as a tie breaker.)

4) A child who lives in the parishes of Brightwell Baldwin or Cuxham with Easington and whose parent (*3) is an active member of the Church or any other Christian Church which is a member of Churches Together in Britain and wishes them to receive a Church of England education. 'Active' is defined as having attended Church on a regular basis (at least once a month) in the twelve months prior to the date of this application. Your application must be supported by a completed Supplementary Information Form (available from school or online from the LA) and signed, as indicated, by the Priest in Charge. (The supplementary form should be returned directly to Ewelme School no later than the closing date for Foundation place applications as laid down by the Local Authority)

In the event of over-subscription in this category, places will be allocated to those living nearest to the school. This is calculated by reference to the nearest designated public route as defined on the Directorate for Children, Young People and Families' Geographic Information system.

5). A child who lives outside the parishes united with Ewelme and whose parent (*3) is an active member of the Church or any other Christian Church which is a member of Churches Together in Britain and wishes them to receive a Church of England education. . 'Active' is defined as having attended Church on a regular basis (at least once a month) in the twelve months prior to the date of this application. Your application must be supported by a completed Supplementary Information sheet (available from school) and signed, as indicated, by the local clergyman. (The supplementary form should be returned directly to Ewelme School no later than the closing date for Foundation place applications as laid down by the Local Authority)

In the event of over-subscription in this category, places will be allocated to those living nearest to the school. This is calculated by reference to the nearest designated public route as defined on the Directorate for Children, Young People and Families' Geographic Information system.

6) A child who is attending the Ewelme Village Pre-School.

In the event of over-subscription in this category, places will be allocated to those living nearest to the school. This is calculated by reference to the nearest designated public route as defined on the Directorate for Children, Young People and Families' Geographic Information system.

7). Any other child.

In the event of over-subscription in this category, places will be allocated to those living nearest to the school. This is calculated by reference to the nearest designated public route as defined on the Directorate for Children, Young People and Families' Geographic Information system.

Multiple Births:

Where fewer places can be offered at Ewelme C.E. (A) Primary School than there are children from multiple births living at a single address, the places will be randomly allocated and overseen by the local authority.

In Year and Late Applications:

In year applications and late applications for places at Ewelme C.E (A) Primary School must be made through the Local Authority. Such applications will be considered in accordance with the admissions policy and parents will be informed in writing whether their application has been successful or not.

Early Admission:

Ewelme School does not accept early admissions (i.e entry in an academic year before that in which the child reaches 5) under any circumstances.

Further Information:

We are often oversubscribed; some children may not be offered a place at Ewelme School.

For the academic year 2010 / 2011, the following places were offered and refused. These statistics reflect a trend over the last five years:

	Offered	Refused
Children living in Ewelme	4	0
Children with Siblings	6	0
Attends Church in Benefice	1	0
Regular Church attender	1	4
Attends Ewelme Pre-School	0	6
Any other child	0	37
Total	12	47

Total applications received for 2010 / 2011 was 59.

1st preference 26 (12 offered 14 refused).

There are established procedures for non-admission. If your child is not offered a place you have the right to appeal against this decision. In the first instance the appeal should be made in writing to the Chair of Governors:

Mrs Mary Taylor-Lane
7 Chaucer Court
Ewelme
Oxfordshire
OX10 6HW

It should be noted that in the event of an unsuccessful appeal against non-admission to school, you may not make a further appeal for your child to join in the same academic year (1 September – 31 August) unless there is a significant change in the circumstances surrounding the case. You may appeal for your child to join in subsequent years.

The school maintains a continued interest list. If you are unsuccessful at appeal and wish your child to be placed on the continued interest list, you should advise the school in writing. The order of priority on the continued interest list is the same as the list of criteria for over-subscription. No account is taken of length of time on the continued interest list. Parents need to renew their continuing interest each academic year.

If parents wish to discuss further their right of appeal, they should write to the Appeals Officer, Oxford Diocesan Board of Education, Church House, North Hinksey Oxford OX2 0NB.

Notes

The Governors reserve the right to check the validity of any information supplied in support of an application for a place.

*1 by 'lives' we mean the permanent address of the child at the time you make your application. If you are moving into the catchment area, we will ask for evidence of your move before considering the application. The school reserves the right to check the validity of any address given

*2 Sibling refers to brother or sister, half brother or sister, adopted brother or sister, step brother or sister, or the child of the parent / carer's partner where the child for whom the school place is sought is living in the same family unit at the same address as that sibling.

*3 A parent is any person who has parental responsibility for or is the legal guardian of the child. Where admission arrangements refer to 'parent's attendance at church' it is sufficient for just one parent to attend. 'Family members' include only parents, as defined above, and siblings.

Further information may be obtained from:

The School Secretary.
Ewelme CE (A) Primary School
Burrows Hill
Ewelme
Oxfordshire
OX10 6HU
01491 839240 Email: office.3752@ewelme.oxon.sch.uk



Ewelme C.E (A) Primary School

Supplementary Information Sheet

(The supplementary form must be returned directly to Ewelme School no later than the closing date for Foundation place applications as laid down by the Local Authority)

PERSONAL DETAILS

NAME OF CHILD:

HOME ADDRESS:

.....

.....

CHURCH OF ENGLAND EDUCATION

I confirm that _____ (name of parent)
is an active member of the church and has attended Church on a regular basis
(at least once a month) in the twelve months prior to the date of this application.

Signed: _____ Rector/Local clergyman

Printed: _____

Date: _____

Name of Church/Parish: _____